

Assessment Regulations

LUNEX

Applicable to all Bachelor degree programmes

Valid from 1st of October 2024

I. GENERAL PROVISIONS	3
§ 1 SCOPE	3
§ 2 OBJECTIVE AND PURPOSE OF THE PROGRAMMES OF STUDY	3
§ 3 BACHELOR'S DEGREE	4
§ 4 DURATION AND STRUCTURE OF THE STUDY PROGRAMME, MODULAR SYSTEM	4
§ 5 ADMISSION TO THE PROGRAMME OF STUDY	5
§ 6 EQUIVALENCE / ACCREDITATION OF PRIOR LEARNING AND EXPERIENCE	6
§ 7 CONFIDENTIALITY	6
§ 8 COPYRIGHT	6
II. EXAMINATION SYSTEM	7
§ 9 EXAMINATION BOARD	7
§ 10 EXAMINERS AND ASSESSORS	8
§ 11 ADMISSION TO EXAMINATIONS, EXAMINATION CATEGORY, TYPE AND SCOPE	9
§ 12 INDIVIDUAL EXAMINATION TYPES	10
§ 13 REGULATIONS FOR WRITTEN EXAMINATIONS	11
§ 14 REGULATIONS FOR WRITTEN ASSIGNMENTS	12
§ 15 REGULATIONS FOR PRACTICAL AND ORAL EXAMINATIONS	13
§ 16 FORMAL EXAMINATION PROCEDURE	13
§ 17 EXAM DATES AND DEADLINES	14
§ 18 ACADEMIC MISCONDUCT, BREACH OF REGULATIONS	15
§ 19 FAILURE OF ASSESSMENTS	15
§ 20 GENERAL ACADEMIC PROGRESSION – FULL TIME STUDY	15
§ 21 ACADEMIC PROGRESSION (PART TIME / STUDENT ATHLETE STATUS)	16
§ 22 CONSIDERATION OF ACADEMIC DISADVANTAGE AND ILL HEALTH	16
§ 23 EVALUATION OF EXAMINATIONS, CALCULATION OF THE OVERALL GRADE	19
§ 24 PUBLICATION OF EXAMINATION RESULTS AND VIEWING OF EXAMINATION.	20
III. BACHELOR'S DISSERTATION	20
§ 25 BACHELOR'S DISSERTATION	20
§ 26 MARKING OF THE BACHELOR'S DISSERTATION	21
§ 27 FAILING THE BACHELOR'S DISSERTATION	22
IV. BACHELOR'S DEGREE CERTIFICATE, BACHELOR'S DEGREE TRANSCRIPT	23
§ 28 BACHELOR'S DEGREE CERTIFICATE, BACHELOR'S DEGREE TRANSCRIPT	23
V. FINAL PROVISION	23
§ 29 ORGANISATION OF THE PROGRAMME OF STUDY	23
§ 30 EFFECTIVENESS OF THE EXAMINATION REGULATIONS	24

I. General provisions

§ 1 Scope

These Assessment Regulations apply across all Bachelor's degree programmes run by LUNEX établissement d'enseignement supérieur spécialisé, hereinafter referred to as LUNEX.

§ 2 Objective and purpose of the programmes of study

1. The Bachelor's degree programme are an undergraduate programme of study leading to a first academic certification at European Qualifications Framework (EQF) level 6.
2. The Bachelor's programme is a versatile degree that provides students with a defined sequence of study. The degrees are innovative and aim to develop graduates with the key practical skills and interdisciplinary knowledge to address today's pertinent challenges. The individual degrees prepare the student for a professional career and impart the relevant specialist knowledge and methods. They enable the student to work in an academic manner and they promote responsible conduct.
3. Any study programme is intended to impart to the student the application-orientated content of the subject studied on the basis of academic insights. By way of the qualification, the student is to be equipped with a critical understanding of the most important theories, principles and methods specific to his/her programme of study and is to be rendered capable of deepening his/her knowledge independently. By imparting specialist, methodological and social skills, the student is to be rendered capable of applying his/her knowledge and understanding to a profession and to formulate and further develop solutions to problems and lines of reasoning in his/her specialist field. Furthermore, by the end of the programme the graduate is expected to be capable of collecting, evaluating and interpreting relevant information particularly within the parameters of his/her programme of study and to

derive scientifically informed judgements from this that take into account societal and ethical considerations.

§ 3 Bachelor's degree

Once all the examinations have been passed, LUNEX awards the academic "Bachelor's" degree with a specific adjunct that identifies the specialist field or the focus of the study programme.

§ 4 Duration and structure of the study programme, modular system

1. The standard period of study for Bachelor's degree programmes is six semesters, including internship experience, where applicable.
2. The subjects specific to a programme of study are delivered in module format. The individual modules shown in the module handbook consist of study units that are composed of various taught sessions and directed learning and aligned with the learning outcomes necessary for the respective degree programme. These encompass both specialist knowledge and application-specific, methodological and core skills. Modules are composed of events that adopt various forms of teaching and learning, and are completed during one or more semesters. During the programme of study, each module generally concludes with an assessment(s) that is specific to the content of that module.
3. LUNEX uses credits consistent with the European Credit Transfer System (ECTS). A total of 180 credits, generally distributed over six semesters in accordance with the scheduled standard study period, are needed to successfully complete the Bachelor's degree study programme. These are a quantitative measure of the student's total workload. They encompass directed learning tasks and teaching activities, independent self-study, and assessment preparation and completion. One credit is considered to equate to approximately 25 hours of work on the part of the student (notional student workload- NSW).

Based on 25 hours per one ECTS credit, the NSW for one academic year spans 1,500 hours. The total volume of the study programme corresponds to an NSW of 4,500 hours.

4. The exception to the above are students who qualify for STUDENT ATHLETE STATUS (§21) or who are studying a part time degree (§21). Both student groups are exempt from §4.1. (study duration) and §4.3. (credit semester distribution).

§ 5 Admission to the programme of study

1. Eligibility for a programme of study leading to a first academic certification that qualifies the student for a professional career is demonstrated by way of the "Allgemeine Hochschulreife", "Diplôme de fin d'études secondaires" or "general higher education entrance qualification". Other educational qualifications provide eligibility to a programme of study if their equivalence is recognised by legislative provision or by the relevant ministry.
2. Enrolment may be refused if the applicant
 - a. fails to demonstrate linguistic English proficiency or
 - b. fails to pay dues and fees in a timely manner or
 - c. has left another higher education institution or university because the latter has revoked or withdrawn enrolment or
 - d. is engaged in an incomplete examination procedure at another higher education institution or university or
 - e. has not definitively passed an examination required for continuation of study or a comparable examination specific to the programme of study or a comparable programme of study at another higher education institution or university or has forfeited entitlement to such examination therein.
3. In the instance of a previous programme of study, a deregistration certificate or a clearance certificate pertaining to the previous programme of study is required.
4. Admission is to be revoked if failure relevant to the admission becomes known after admission has been processed.
5. The Examination Board places rules on admission. Furthermore, in specific, exceptional cases, the Chair of the Examination Board can declare provisional

admission on the proviso that any missing certificates required for admission are subsequently submitted. If the certificates are not submitted in their entirety within a maximum of two months following commencement of the programme of study, provisional admission is to be cancelled and enrolment revoked without reimbursement of paid fees.

§ 6 Equivalence / Accreditation of prior learning and experience

1. It is possible for potential and/or existing students to have learning, undertaken at other universities or equivalent institutes of higher education, recognised by LUNEX. This would be the case if an applicant has already been awarded ECTS credits for completion of relevant learning at another university or equivalent institute of higher education, either before the beginning of his/her course of studies at LUNEX, or as part of an exchange programme or semester abroad, or experience of greater than 3 years.
2. Full details of the process for accreditation of prior learning is provided in the APLE policy.

§ 7 Confidentiality

Students undertake to maintain absolute confidentiality with respect to all personal information to which they become privy at LUNEX. This includes confidentiality in relation to individuals whom students may meet in the course of internships / practice-based learning.

This obligation of confidentiality continues to apply beyond the cessation of this contractual relationship.

§ 8 Copyright

If, in individual instances, study materials are provided by LUNEX, these are protected by copyright and are intended only for the personal use of the students.

Sharing study documents or making them publicly accessible – even in excerpted form – is not permissible without the express written consent of LUNEX and is subject to civil and criminal prosecution. Student recording of lectures and other teaching provisions is not permitted, unless prior consent has been agreed with the module coordinator and then approved by the LUNEX Data Protection Officer.

II. Examination system

§ 9 Examination Board

1. The Examination Board, comprising members of the academic departments and the Examination Office, organises the provision of examinations and carries out the tasks assigned by virtue of these Assessment Regulations.
2. The Examination Board monitors compliance with and proposes changes specific to the Examination and Assessment Regulations.
3. The Examination Board stipulates which exam invigilators may be involved during examinations.
4. The Examination Board does not convene publicly. However, its meetings are minuted, and these minutes are stored electronically.
5. Its members and their representatives are obliged to maintain confidentiality. A quorum of three members with voting rights or their representatives is required to rule on decisions. When votes are cast the decision is ruled on the basis of a simple majority of the votes of the members in attendance. In the event of a tied vote, the Chair of the Examination Board casts the deciding vote. He/she convenes the Examination Board sessions, conducts them and executes the resolutions that are adopted therein. He/she carries out the tasks assigned by the Examination Board.
6. Whilst the majority of Examination Board activity will be enacted by the Board itself, there may be rare occasions where this is not possible. The Chair's action on matters of importance will be taken only where the delaying of a decision would disadvantage the institution or the student.
7. The Chair of the Examination Board will exercise his/her powers to act between scheduled meetings on:

- items of routine business that would normally not merit discussion at the meeting;
 - matters relating to the implementation of decisions which have already been approved at previous meetings;
 - issues which arise that, in the view of the Chair, are too urgent and important for consideration to be deferred until the next scheduled meeting. In such cases, the Chair has authority to take action, which may take the form of:
 - calling a special meeting for the committee;
 - consulting with members of the committee by correspondence;
 - taking Chair's action.
8. The Examination Board reserves the right to decide on objections to rulings of the Chair of the Examination Board.
9. The Examination Board can accord the Chair of the Examination Board revocable authorisation. The Chair of the Examination Board prepares the resolutions of the Examination Board and executes them. He/she assumes responsibility for conducting day-to-day business and provides reports on this activity to the Examination Board on an ongoing basis.
10. The Examination Board has the right to authorise the respective program leader to create individualised study plans for students to ensure best opportunity for the study to succeed in their study programme.
11. The Exam Office ensures that students are notified of the date and time of the examination in a timely manner.

§ 10 Examiners and assessors

1. Programme leaders and/or module coordinators appoints the examiners and invigilators. The examiners and invigilators usually are to be appointed from among the academic members of LUNEX and from among the adjunct lecturers teaching the programme of study who offer classes in the examination subjects. Section (2) below sets forth further provisions. The Examination Board has the right to reject the appointment of an examiner or invigilator if they deem him/her unsuitable for

this role. The Teaching and Learning Council can decide whether appropriately qualified teaching staff from other education institutions or universities are eligible to perform the role of examiner. Should an examiner have left the LUNEX academic team, he/she may be appointed as an examiner for a period of two years following his/her departure.

2. Teaching staff who are not authorised to carry out independent teaching, as well as individuals who have training and hands-on professional experience, are eligible to perform the role of examiner in appropriate examination subjects. As a rule, examiners must hold the qualification to be established by way of the examination in question or an equivalent qualification. The Examination Board is to decide on exceptions to this rule.
3. Both examiners and invigilators are obliged to maintain confidentiality.

§ 11 Admission to examinations, examination category, type and scope

1. The first assessment of a module generally falls within the semester in which the module has been taught.
2. A module can consist of multiple subject areas or multiple assessments. In order for a student to pass the overall module, all assessments have to be passed, unless the module is eligible for compensation (§23, point 3).
3. The following examination variants are possible: written examination, oral examination, practical examination, written assignments, project work, dissertation, portfolio, lectures or presentations (details § 12). The particulars are set out in the descriptions of modules in the Module Outline.
4. The content and scope of the examinations, as well as their weight in terms of credits, are defined in the respective descriptions of modules in the Module Outline. The same applies in the instance that an examination consists of various examination types.
5. Examinations can comprise a variety of examination types. The particulars are set out in the descriptions of modules in the module guide.

6. Examinations are held in English, which is also the language of instruction at LUNEX.
7. A student has the right to appeal in writing the examination/assessment decisions. Appeals are to be addressed to the Chair of the Examination Board including evidence supporting their appeal, and must be submitted within 10 working days of the grade publication.

§ 12 Individual examination types

1. Module learning outcomes can be assessed in a variety of different ways (§ 11). These are chosen on the basis of students' general learning requirements over the course of a programme, as well as of the content of individual modules.
2. Written examinations serve to establish that the student is in a position to work through a question/set of questions within a limited time frame, either without or with the aid of stipulated aids and under invigilation, applying methods commonly encountered in the subject area, and to demonstrate his/her analytical and methodological skills specific to the resolution of the problem. Written examinations may be completed using appropriate online assessment software. A minimum of 60 minutes, and a maximum of 240 minutes, is allowed for this. In individual cases, the Examination Board can stipulate that the multiple choice method is appropriate in written examinations, provided this type of examination is appropriate to adequately assess the learning outcomes upon which the examination is based.
3. Oral examinations may incorporate practical tasks. They are conducted either on an individual basis or in a group setting. The results of the oral examination are documented by way of a marking/feedback matrix and signed by the examiner. When not gaining an unfair advantage, students completing the same assessment may be in attendance as audience members. The module coordinator can determine the appropriateness of this attendance. After obtaining consent from the student(s) being assessed, video and audio recording of the oral examination is recommended. Recordings are not part of the formal feedback procedure for students.
4. Written assignments are a form of module assessment which requires the student to work independently through assigned topics, problems or exercises. They

commonly involve a literature search, the preparation and presentation of the argument in a coherent structure and the development of a typed manuscript in appropriate academic style, including reference to relevant scientific literature on the topic.

5. Portfolios are a form of assessment that allows the student to provide evidence of personal and professional skill development.
6. Presentations and practical assessments are a form of assessment delivered with the aid of appropriate resources, and may include a viva voce (viva). After obtaining consent from the students being assessed, video and audio recording of the oral examination is recommended. Recordings are not part of the formal feedback procedure for students.
7. Digital assessments are a form of module assessment which requires the student to work through a set of questions online, using an electronic device, such as an iPad.

§ 13 Regulations for written examinations

1. Written examinations require that responses are clearly legible and are produced using an ink pen or ball pen, or recognised online assessment software. Illegible portions cannot be graded nor are pencil written examinations permitted.
2. Students may leave the examination room to use the restroom. Only one person at a time may leave the examination room for this purpose and the answer sheet has to be handed over to an invigilator, or the iPad stored by the invigilator until the student returns to the venue.
3. Any additional sheets of paper that are written upon or left blank, as well as the written examination itself have to be submitted to the invigilators at the end of the examination.
4. The student must ensure that his/her submission of the answer sheets is documented, by signing the attendance form at the end of the exam. This also applies if the answer sheets are handed in before the official end of the exam.

5. Mobile phones and/or other electronic communication devices (e.g. smart watches) are to be SWITCHED OFF during examination and stored along with jackets/bags which are to be left in the designated area of the examination room.
6. Exam aids that have not been approved are not allowed on the examination premises. Students are not allowed to borrow examination support materials from each other. Any permitted exam aids at the examination are specified by the module coordinator and they are printed on the cover page of the examination papers. All use of exam aids that is not allowed will be considered as an attempt at cheating.
7. Non-specialist dictionaries, with the exception of electronic dictionaries, are generally permitted to facilitate translation in written examinations.
8. Students are only permitted the use of a standard, non-scientific calculator, unless stipulated by the module coordinator and written on the examination paper.
9. Eating and drinking are generally permitted during the examination; students must ensure that this does not cause a disturbance. Any sources of noise must be removed should this be the case.
10. Students who arrive late for an examination may still take the examination within the first 30 min after the start. However, they will not be granted extra time. In the case of Personal Extenuating Circumstances ('PECs') § 22 applies.

§ 14 Regulations for written assignments

1. Assessed work should not exceed the prescribed word limit stated in the assessment guidelines for individual modules. The word limit includes everything in the main body of the text (e.g. headings, quotes, lists, etc.). The

list of references, appendices and footnotes are NOT included in the word count.

2. Exceeding the word limit by more than 10% results in a maximum mark of 50% or a pass (10/20), unless approved by the module coordinator.

§ 15 Regulations for practical and oral examinations

1. For practical examinations students are required to attend their specifically allocated examination date and examination time. This can comprise one or more students. The examination schedule is organised by the module coordinator.
2. Changing the date, time and partner for the practical examination is not permitted, unless this is authorised by the module coordinator prior to the assessment.
3. Students are required to adhere to the examination code of conduct. Failure to comply with these regulations may result either in a penalty or in severe cases in the exclusion of that examination.
4. Each student's performance and results are documented in the Examination Feedback Sheet. The Feedback Sheet can be viewed by students, upon request at the Examination Office, within four weeks of the publication date of the results.
5. After obtaining consent from the students being assessed, video and audio recording of the practical or oral examination is recommended. Recordings are not part of the formal feedback procedure for students.

§ 16 Formal examination procedure

1. Programme leaders and/or module coordinators determines examination dates. The Exam Office announces the dates no later than two weeks before commencement of the respective examination.
2. Students are automatically registered for examinations in all study programme-related modules, based on the standard or adapted study programme of the

individual students. The list of registered students is presented at the entrance to the exam venue, and any attempt to enter a venue when not registered is considered academic misconduct.

3. On the day of examinations students are required to present their student ID.

§ 17 Exam dates and deadlines

1. Students are responsible for presenting themselves for an exam on the specified exam date. If they fail to present themselves they will be given a mark of zero (fail) unless:
 - a. An application to defer the examination has been approved by the respective programme leader at least one week before the date of the exam;
 - b. an application for 'Personal Extenuation Circumstances' (PEC; §22) has been submitted (and approved within one week after the date of the exam);
 - c. together with the PEC application they provide evidence in writing that their failure to attend was due to circumstances beyond their control. In the case of ill health, the original doctor's certificate needs to be submitted to the examination office within seven (7) working days
2. If a student submits work (i.e. written assignments) late, but within a seven (7) day period from the submission deadline, the mark will be capped at 50% unless an 'Extension Request' (§22, form downloadable from the LUNEX student service portal) has been submitted to the Examination Office before the submission deadline and has been approved by the Module Coordinator.
3. If a student submits work more than seven (7) calendar days after the submission deadline, the resulting mark is a fail unless an 'Extension Request' (§22, form downloadable from the LUNEX student service portal) has been submitted to the Examination Office before the submission deadline and it was approved by the Module Coordinator.

§ 18 Academic misconduct, breach of regulations

1. A module assessment is deemed to have been awarded a "fail (<10/20 or <50%)" by the Examination Board if the student
 - a. commits academic misconduct (detailed information on what constitutes academic misconduct can be found on the LUNEX student service portal) that is deemed more than requiring a formal warning, or
 - b. disrupts the regular course of the examination and is, therefore, excluded from continuing to sit the examination by the respective examiner or the respective invigilator.
2. If there is a case of academic misconduct, the regulations governing academic misconduct are applied. Full details of this process can be found in the LUNEX Breach of Academic Integrity document.
3. Each instance of academic misconduct and breach of regulations is formally documented and the Examination Board is notified.

§ 19 Failure of assessments

Students have a total of four (4) attempts for all module assessments. Any attempt following the first one is only granted in the case of a failure of the previous attempt. Results for all attempts following the first one are capped at 50% (10/20 pass).

§ 20 General academic progression – Full time study

1. In general, the total achievable number of ECTS credits per academic year are 60 ECTS credits (30 credits/semester).
2. At the end of the first year of study, students who do not achieve a minimum of 50% of ECTS allocated to the modules of their degree programme will be de-registered (Exceptions to this rule are Student-Athletes).
3. At the end of the first semester of study, students obtaining ≥ 23 ECTS can progress to the next semester of study, students obtaining between 15 and 22 ECTS are

provided with an adapted study plan, and students obtaining <15 ECTS are required to repeat the same semester of study.

4. At the end of the second semester of study, students obtaining ≥ 50 ECTS can progress to the next semester, students obtaining between 30 and 49 ECTS are provided with an adapted study plan, and students obtaining <30 ECTS are deregistered from study (as per §20.2)
5. Specific programme progression regulations, including pre-requisites, are provided in the specified programme handbook.
6. All modules within the individual LUNEX degree programmes must be passed.
7. The pass mark for all modules is 50% (10/20).
8. Failing to pass (validate) a module's assessment within four (4) attempts leads to de-registration from the degree programme.
9. Repeating a module assessment that has been passed is not permitted.
10. A student may graduate with a Bachelor's degree within a maximum of five (5) years. Pre-approved semesters or years of absence are not included in these five (5) years.

§ 21 Academic progression (Part Time / Student Athlete Status)

1. The same academic progression criteria presented in § 20 applies to students studying on a part time degree and students awarded the Student Athlete Status, however is adapted based on allocated ECTS credits per semester.
2. Student may graduate with a Bachelor's degree within a maximum of six (6) years. Pre-approved semesters or years of absence are not included in these six (6) years.

§ 22 Consideration of academic disadvantage and ill health

1. In situations where a student can identify exceptional circumstances that will inhibit them from completing an assessment in advance, an "Exam Deferral Request

Form” should be submitted to the Exam Office a minimum of one (1) week prior to the examination. This request must be approved by the programme leader.

2. If a student experiences personal circumstances which are unforeseen and unpreventable that have a serious effect on their ability to engage with their studies, or to perform in an assessment, they can apply for one of two mechanisms to be used in order to compensate for this situation.

2.1. The student must submit an **‘Extension Request’ Form** before the submission deadline of a written module assessment. An appropriate medical certification, or other relevant evidence confirming the circumstances must be provided.

Module coordinators are responsible for the authorisation of an extension.

2.2. If a student feels that the circumstances have significantly affected his/her performance in one or more examinations or other assessments, then the student can submit a **‘Personal Extenuating Circumstances (PECs) Application’**.

- a. A PECs claim must be submitted in writing within seven (7) days of a module assessment.
- b. An original medical certificate or other relevant evidence confirming the circumstances must be provided.
- c. If a student is unable to submit work by the assessment deadline, or to attend an examination, because of extenuating circumstances he/she must register intention to submit a **PECs** application to the Examination Office.
- d. **PECs** applications received later than seven (7) days after the module assessment date will not be considered unless there is evidence of a valid reason for applying late.
- e. Where personal extenuating circumstances cause a student to be absent for up to five (5) working days during teaching, it will normally be expected that the student compensates through additional study.
- f. The procedure for late approved submission should be used to request a short extension to the assessment deadline for coursework.

2.3. **PECs** applications require the support of the relevant Programme Leader or Head of Department and are considered by the Examination Board. Possible outcomes are as follows:

- a. If the module is passed no action will be taken.
- b. The student is given an additional assessment opportunity. If the affected assessment is a repeat assessment, the student may be permitted to be re-assessed as if for the first time.
- c. In exceptional cases a module pass may be awarded taking into account any completed work.
- d. Where further assessment is thought to be necessary the Examination Board may assess the student by whatever means it considers appropriate. It may exercise discretion in choosing the form of re-assessment provided the student is not put in a position of unfair advantage over other candidates for the award.

2.4. In case of ongoing PECs, the mechanisms listed under section 1.3. can be granted for a maximum of three (3) months, starting with the date of the approval of the application.

3. A student has the right to appeal in writing the decision on PECs. Appeals are to be addressed to the Chair of the Examination Board including additional evidence supporting their appeal, and must be submitted within the semester in which a request for PECs was originally made.
4. Special examination and assessment arrangements will be made for students with diagnosed special educational needs (such as dyslexia, dyscalculia, dyspraxia etc.). Any special examination or assessment arrangements / accommodations will follow the recommendations, where possible, issued by the specific medical and/or psychological assessor to ensure that the special educational needs do not disadvantage the student in any exam/assessment situation.

The student is required to provide the examination office with the educational special needs certificate prior to starting their studies, or – if diagnosed at a later point – to submit the certificate within a period of three (3) weeks after the diagnosis. The Special Examinations Arrangements will be arranged through the Student Support Office, via the submission of an SEA application form.

§ 23 Evaluation of examinations, calculation of the overall grade

- Examinations are to be graded. The following grade scale is to be used for evaluation equivalence:

Luxembourg / France	9	10	11	12	13	14	15	16	17	18	19	20
	50%<	50%≥	55%≥	60%≥	65%≥	70%≥	75%≥	80%≥	85%≥	90%≥	95%≥	100%
	Fail	Pass	Fair	Good	Very good	Excellent						
International USA	Fail	C	C	C+	B-	B	B+	A-	A	A+	A+	A+
	50%<	50%≥	55%≥	60%≥	65%≥	70%≥	75%≥	80%≥	85%≥	90%≥	95%≥	100%
Germany	Fail	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.9

- As per the module description, a module is to culminate in an assessment, which may also consist of multiple examination types. With the exception of modules which fall under the compensation rule (§ 23, point 3), each individual examination must be passed, with a minimum grade of "10/20 or 50%". The module's marks are calculated on the basis of the weighted mean of the individual assessment. When calculating marks for modules, only the first decimal place is taken into account and the mark will be rounded to the nearest whole number;
- Modules eligible for compensation and details of the condition of compensation are specified within the relevant module outlines. The compensation rule allows students to compensate between specific assessments of the module. Modules may be passed if a student has taken part in all modalities of assessment and the weighted average is equal or greater than 50% (10 out of 20) without any individual assessment mark less than or equal to 25% (5 out of 20).

4. The student's overall grade awarded to the degree programme is calculated on the basis of the module marks and the Bachelor's thesis examination. These marks are weighted in accordance with the credits allocated to them in the study plan. When calculating marks for modules, only the first decimal place is taken into account and the mark will be rounded to the nearest whole number (details on degree classification § 28).

§ 24 Publication of examination results and viewing of examination.

1. Examination results are published by the Examination Office.
2. Students are entitled to view their graded examinations/assessments/feedback (this includes any related reports, correction remarks annotated by the examiner or a protocol specific to an oral examination). This opportunity is commonly organised within one month following the publication of the results, by the Examination Office on an appointment only basis.
3. Only the student himself/herself is entitled to view his/her own exams.

III. Bachelor's dissertation

§ 25 Bachelor's dissertation

1. The Bachelor's dissertation/final project is intended to demonstrate a student's ability to write a piece of work specific to his/her programme of study within a stipulated period of time and in accordance with academic methods, and to present the results in an appropriate manner. This involves a graded written essay. The Bachelor's dissertation / final project must be written in English.
2. Students are provided with a project supervisor. The general role of supervisors is to provide guidance and assistance to students so that they may carry out their dissertation project and present their results to the best advantage.

3. A group Bachelor dissertation may be possible when the respective supervisor/s is/are in agreement. The contribution of each individual student within the dissertation has to be clearly identifiable. The dissertation must also meet the requirements (§25.1).
4. The topic of the Bachelor's dissertation has to be agreed with the module coordinator. By the submission of a dissertation application form and agreement by the module coordinator, the dissertation topic is consequently validated.
5. Applications of students are only considered if they have been:
 - a. enrolled for the current semester and
 - b. have passed the stipulated examinations and
 - c. have accumulated at least 120 ECTS
6. One electronic submission of the Bachelor's dissertation must be submitted via the submission process stipulated in the module outline.
7. The Bachelor's dissertation/final project must incorporate an oath taken by the student affirming that he/she has completed the project independently and that he/she has identified all citations taken either verbatim or contextually from published or unpublished texts. Furthermore, a declaration by the student stating that the work has not previously been submitted as part of another examination in the same form, in a similar form or in an excerpted form is required. A case of Academic Misconduct (§18) applies if a false oath of affirmation is submitted.
8. Failure to comply with the stipulated requirements set forth in §24.6 and §24.7 will result in the Bachelor's dissertation being awarded a "fail (<10/20 or <50%)".

§ 26 Marking of the Bachelor's dissertation

1. The Bachelor's dissertation will be marked independently by two examiners. The first examiner is the supervisor, and the second examiner has expertise on the topic¹. Both examiners must provide their evaluations in writing. The overall grade of the Bachelor's dissertation is calculated by agreement of the two examiners.
2. If the difference between the marks is greater than "4/20" (>20%), or if one mark is a "fail (<10/20 or <50%)" and the other a "pass" (10/20 or 50% or higher), the

¹ Qualified to mark a Bachelor dissertation are individuals with a minimum of the same or higher degree as that of a Bachelor.

module coordinator will appoint a third examiner to evaluate the Bachelor's dissertation. In this instance, the overall grade awarded agreed by the module coordinator. The dissertation can be awarded a "pass (10/20 or 50%)" or higher, if at least two of the three grades awarded a "pass (10/20 or 50%)" or a higher grade.

3. The marking procedure for the Bachelor's dissertation must not exceed six (6) weeks.

§ 27 Failing the Bachelor's dissertation

1. If graded a "fail (<10/20 or <50%)", the Bachelor's dissertation may be repeated only once.
2. In the event of dissertation failure, in agreement with the module coordinator, students can base their repetition on the project handed-in or they may address a new dissertation topic. The timeline for resubmission must be agreed in writing with the supervisor and communicated to the examination office by the module coordinator.
3. If passed, second dissertation attempt will be awarded with no more than a pass mark (10/20 or 50%).
4. If the second dissertation attempt is failed (<10/20 or <50%), no further attempts are possible. The Bachelor's dissertation has ultimately been failed. This will result in the student's deregistration without being awarded the degree qualification.
5. Once the Bachelor's dissertation is passed, it is not possible to resubmit it for a higher grade.

IV. Bachelor's degree certificate, Bachelor's degree transcript

§ 28 Bachelor's degree certificate, Bachelor's degree transcript

1. Once all examinations have been successfully completed, the student receives a Bachelor's degree transcript detailing the individual module results.
2. The Bachelor's degree transcript details:
 - a. The grades obtained in the modular examinations,
 - b. the topic of, and the grade awarded to, the Bachelor's dissertation,
 - c. the overall awarded degree classification (this is a weighted average of all related degree modules)²
 - d. the date upon which the last assessment was completed.
3. A Bachelor's degree certificate is issued along with the Bachelor's degree transcript. This specifies a grade in accordance with the ECTS grading scale.
4. The Bachelor's degree certificate is issued in English.
5. The Bachelor's degree certificate is signed by the Academic Director and the Chair of the Examination Board and issued with the LUNEX seal.

V. Final provision

§ 29 Organisation of the programme of study

The respective discipline organises the overall programme of study in such a manner that studies can be completed within the standard study period. Amongst other things, the discipline ensures that appropriate support is provided to the student, including

² In case of a weighted average resulting in e.g. 69.5% the degree classification is rounded up, whereby the degree classification of a weighted average between e.g. 68.5% and 69.4% will be discussed and decided in the Examination Board.

study guidance specific to the programme of study and by continuous evaluation and ensurance of the quality of teaching.

§ 30 Effectiveness of the Examination Regulations

These Examination Regulations shall be deemed in effect on the date of and following approval by the Senate of LUNEX.

The Academic Director is responsible for the execution of the examination regulations within the respective disciplines. The examination regulations apply to all of LUNEX's Regulations governing Bachelor's degrees.

The above assessment regulations were revised by the Teaching and Learning Council and approved by the Senate of LUNEX.

Prof Dr Andreas Mierau
Academic Director LUNEX

Dr Kim Buchholtz
Chair of Examination Board LUNEX

Prof Dr Fraser Carson
Chair of Teaching and Learning Council LUNEX

Differdange, DATE